

On-Line Meet Entry Via WWW.DIRECTATHLETICS.COM

Dear Parents and Swimmers,

The Coral Springs Swim Club is now using a web site, www.directathletics.com, to simplify and speed the entry of our swimmers into upcoming meets.

You're gonna love this! You can enter your swimmer into meets with just a few clicks of your mouse. It's amazingly simple! A lot simpler than writing out the following instructions!

1. Prior to using the on-line entry system for the first time, **EACH SWIMMER** must obtain a unique permanent user name and temporary password from Bruno. Get in touch via e-mail, bruno@coralspringsswimclub.com. This means that families with multiple swimmers will have multiple user names, one for each swimmer.
2. Go to www.directathletics.com
3. Log into the site, supplying the user name and password for the swimmer who is entering a meet. If this swimmer is being entered into a meet via the **Direct Athletics** web site for the first time, you will be prompted to change the password and to enter the e-mail address to which you want entry confirmations sent. Make certain that you choose a password that you will remember! The user name and password are permanent. Don't lose them. When you have completed these entries, press the 'Continue' button at the bottom of the page.
4. The meet schedule page will come up. Choose which meet the swimmer wishes to enter by clicking on the highlighted word under the meet status column, the place where it says 'click here to declare/submit entries'. You will not be able to enter your swimmer into a meet for which he or she is not eligible.
5. Now, a list of events will be displayed. Click the box next to each event in which you wish your swimmer to compete. When you are finished, click 'Submit'.
6. That's it! Once the entry is submitted, you will be given additional options. For instance, you can request a copy of your swimmer's entry be sent to you via e-mail. Or, you can edit the entries.
7. Click the 'Schedule' button on the left side of the screen. You will see that your swimmer has been entered into the meet. Under the status column, it will list the events your swimmer has entered.

Whenever there is an upcoming meet, the meet info will be posted at www.directathletics.com. This information will include a deadline the meet. The deadline is displayed on the Meet Schedule page. You may make changes as often as you like prior to the deadline. However, once the deadline passes, the entry information is locked. Neither new entries nor changes can be made to that meet.

For your convenience, you can create an **escrow account with CSSC**. A small deposit should be made from time to time and every time your child swims a meet, the cost of the entries will be deducted from your escrow account. For more information, **contact** Nancy Cooke at treasurer@coralspringsswimclub.com